

LICENSING PANEL (LICENSING ACT 2003 FUNCTIONS) ADDENDUM 3

10.00AM, TUESDAY, 20 OCTOBER 2026

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ADDENDUM

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Kings Arms, Brighton - Proposed Conditions

General:

1. Staff training must incorporate:
 - a) Responsible Alcohol Service, including recognising signs of drunkenness, refusal skills, drugs awareness
 - b) Managing and resolving conflict
 - c) The conditions of the Premises Licence
2. Training records will be signed by staff, retained on the premises for a period of 12 months. They will be produced for inspection when required by an Officer of a Responsible Authority
3. Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed 12 weeks, with the date and time of the verbal reinforcement/refresher training documented.

Prevention of Crime & Disorder: (to replace existing Annexe 3 crime & disorder conditions)

1. CCTV must be installed and cover all internal & external areas, including all public entry and exit points. The CCTV unit must be positioned in a secure part of the licensed premises and not within any private area of the location. Access to the system must be allowed immediately to the Police, Trading Standards or an authorised officer of the Licensing Authority in accordance with the Data Protection Act where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
2. All images must be kept for a consecutive 31 day period and to be produced to the Police, Trading Standards or an authorised officer of the Licensing Authority in relation to the investigation of crime and/or disorder issues and suspected licence breaches, upon request or within 24 hours of such request where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
3. The CCTV system must be maintained so as to be fully operational and recording continually whilst the premises are open for licensable activities and during all times when customers remain on the premises.
4. The CCTV system clock must be set correctly and maintained (taking account of GMT and BST).
5. There must be a member of staff available at all times who is trained and capable of operating the CCTV system and downloading any footage required by the Police, Trading Standards or an authorised officer of the Licensing Authority.

6. Every Friday & Saturday night and on Sundays preceding a bank holiday a minimum of Two (2) SIA registered Door Supervisors shall be on duty from 20:00hrs until close. Door Supervisors shall remain at the premises until all customers have been dispersed.
7. At all other times the Designated Premises Supervisor must identify the requirement for Door Supervisors by way of a risk assessment, which must be made available for inspection by an authorised officer. Where the risk assessment identifies the need for Door Supervisors to be deployed, Door Supervisors must be of sufficient number to be able to control entry to the premises and deal with any instances of disorderly behaviour within the premises simultaneously. Door Supervisors must remain at the premises until such time the premises are closed, and all members of the public have left the venue. This written risk assessment will be reviewed every 12 months, or sooner should the need arise and a copy shall be retained at the premises.
8. The premises will employ a mobile support unit to cover times where SIA registered door supervisors are not on duty. All personnel carrying out security will be licensed by the Security Industry Authority. All security personnel carrying out these duties will sign in and out of the venue on each occasion when called to the venue. This will be incorporated into the incident log.
9. SIA licensed door supervisors shall be employed on occasions when requested by Sussex Police in writing at least 7 days in advance. The DPS and/or Premises Licence Holder will consult with Sussex Police and take into consideration their advice regarding the following: public holidays, when seasonal variations are taking place and other city-wide events e.g. Pride, Kemp Town Carnival etc.
10. There must be a register of every SIA person employed at the premises that contains the following details:
 - a) Full Name
 - b) Security Industry Authority licence number
 - c) Time and date each security staff starts and finishes duty.
 - d) Each entry must be signed by the Door Supervisors
11. That register must be kept fully updated at all times and remain at the licensed premises and be available for inspection immediately by an authorised officer of the Licensing Authority, the Security Industry Authority or Police.
12. An incident log (which may be kept electronically) must be kept at the premises and made available on request to the Police or an authorised officer of the Licensing Authority. It must be completed within 24 hours of the incident and must record the following:
 - a) All crimes reported to the premises.
 - b) All ejections of patrons
 - c) Any complaints received concerning crime and disorder.
 - d) Any incidents of disorder
 - e) All seizures of drugs or offensive weapons
 - f) Where Possible, details of those involved including members of the public, police officers, SIA staff and employees.

13. The premises will become a member of the Business Crime Reduction Partnership (BCRP) or similar scheme approved by the Licensing Authority. The scheme must operate, subject to local coverage, radios and additionally an exclusion/banning scheme of named individuals within both the day and night-time economy. The DPS and staff will proactively use the DISC system to report incidents.
14. The management and premises will have an absolute zero tolerance policy towards drugs and drug misuse. Any illegal drugs seized or found will be documented and stored in a lockable 'drugs box'. Management will contact police once a month to inform them of any drug seizures and request the drugs are collected.
15. In the event that a person is found on the premises actively dealing in drugs, that person will be detained where it is safe to do so, and the Police will be called to the premises. Any person found with any more than a very small quantity of drugs on their possession which they claim is for personal use, will still be treated as 'dealing' and detained until the Police are called and arrive.
16. The management will permit the Police to use an 'ION Track' drugs detector or other similar device inside the premises to detect the illegal use of drugs and will sign the Police consent form.
17. The premises shall operate a wind down period for the final hour of trading. This shall include incremental increases in the internal lighting and incremental decreases in music volume.
18. Premises Staff, including any Door Supervisors that may be on duty shall ensure that the Toilets are checked to deter any potential for drug use no less frequently than every 30 minutes whilst the premises are open to the public.

Prevention of Public Nuisance (in addition to existing conditions)

1. Management shall proactively supervise the dispersal of customers at the end of the night to ensure a swift, safe and quiet dispersal
2. All windows and doors shall remain closed during any provision of entertainment
3. The Designated Premises Supervisor must make a direct contact telephone number or numbers available to local residents and their representatives to be used in the event of problems occurring at the premises.
4. The Designated Premises Supervisor shall instigate a quarterly resident meeting to address any areas of concern and inform of any proposed activities or events. Whereby a meeting cannot be held the Designated Premises Supervisor shall circulate a letter to residents informing them of any actions taken to address concerns and any upcoming events.
5. Signage shall be displayed at all entrance/exits to encourage customer to leave quietly.

6. Signage shall be displayed at all entrance/exits requesting that customers who have temporarily left the premises to smoke at the front of the premises remain within the frontage of the premises and not congregate outside residential properties.